

# **RULES OF THE STATUS AND STRUCTURE OF THE STATISTICS JOURNAL ISSUED BY THE NATIONAL STATISTICAL INSTITUTE**

## **I. GENERAL PROVISIONS**

**Art. 1** These rules regulate status, procedure for issuing, financing and distribution of the journal, as well as the structure, activity and organization of work of the Editorial Board of the journal 'Statistics'.

**Art. 2** Main activities of the editorial board of journal 'Statistics':

1. Informational and educational;
2. Methodological;
3. Practical.

## **II. STATUS, PURPOSE AND CONTENT OF THE JOURNAL**

**Art. 3** (1) Journal 'Statistics' is a four-month specialized printed edition of the NSI, which is issued in electronic form as well. At the end of each year almanac of the journal is issued, where are published selected articles and materials that have been included in the journal during the year and which have a decisive role in the development of scientific and applied statistics at the national and European level.

(2) Journal 'Statistics' has a theoretical, methodological, and practical orientation in the field of statistics.

**Art. 4** Journal 'Statistics' aims to:

1. To inform promptly and competently readers about current issues related to the present situation and development of Bulgarian and world statistical theory and practice;
2. To contribute to the enhancing professional skills of statistical staff;
3. To meet the needs of academics and other experts from statistical information
4. To increase the statistical culture of a wide range of readers;

5. To create a positive image of the state statistics in society;
6. To be a public significance relation between theory and practice of Bulgarian Statistical Institute and statistical offices of the EU member states, as well as over the world.

**Art. 5** (1) In the journal are published articles and other materials that:

1. Summarize developments in the field of statistical science and theory;
2. Summarize the experience gained so far and traditions in statistical practice;
3. Popularize experience and best practices of other countries;
4. Present the recommendations of Eurostat and other international organizations in the context of national practices and traditions in the presentation of the studied phenomena and processes in the field of statistics.

(2) In the journal are published information from international conferences, symposiums and other meetings on issues and problems of statistics as a science and practice.

**Art. 6** A journal 'Statistics' contains the following key thematic areas (rubrics):

1. Theory and methodology of statistical surveys;
2. Development of modern statistical theory and practice;
3. Statistical surveys and analysis;
4. Historical review of development of statistical theory and practice;
5. Information, reviews, consultations

### **III. STRUCTURE AND MANAGEMENT OF THE EDITORIAL BOARD OF THE 'STATISTICS' JOURNAL**

**Art. 7** The publisher of the 'Statistics' journal is NSI.

**Art. 8** (1) The Editorial Board of the 'Statistics' journal is an independent structure in the NSI.

(2) Scientific-Expert Council of the NSI gives a proposal to the NSI President on the composition of the Editorial Board of the 'Statistics' journal. The President of the NSI approves by an order the number and members of the Editorial Board.

(3) The Editorial Board of the 'Statistics' journal is consisted of:

1. Editor in Chief;
2. Deputy Chief Editor;
3. Responsible Editor
4. Stylistic Editor;
5. Translators;
6. Members with voting rights.

**Art. 9** (1) journal 'Statistics' is headed by an Editor in Chief.

(2) The Editor in Chief organizes and is responsible for issuing of journal as:

1. determines the dates for the Editorial Board meetings;
2. determines the agenda of the Editorial Board meetings;
3. chairs the Editorial Board meetings;
4. approves the reviews suggested by the Deputy Chief Editor for the articles and materials for upcoming publication;
5. signs (approves) the final version of the journal for printing.

(3) The deputy chief editor:

1. is responsible for ensuring the articles and materials for the respective issue;
2. proposes to the Editor in Chief reviews for the articles;
3. provides specialized assistance to the Responsible Editor in preparing the edition for prepress transmitting;
4. Acts as the Editor in Chief in case of absence of Editor in Chief.

(4) The responsible editor:

1. is responsible for the preparation of the Editorial Board meetings;
2. prepares the draft agenda of the meetings depending on the submitted material;
3. provides all materials to persons appointed as reviewers and members of the Editorial Board for the preparation of opinions;
4. provides the relationship between authors and stylistic editor;
5. submits the reviews prepared and opinions to the authors about their articles and/or materials to take into account the comments;
6. submits the final version of the journal for signing for printing and distribution by the Editor in Chief or Deputy Editor in Chief;

7. monitors the preparation of summaries in Russian and English;
8. provides the reading of articles and/or other materials by the stylistic editor in Bulgarian language;
9. is responsible for coverage of the corrections;
10. provides to the authors the edited material;
11. monitors the real mark of author's notices;
12. transmits the edition for prepress;
13. prepares the final version of the print edition.

(5) The stylistic editor:

1. is responsible for stylistic editing of the journal and makes stylistic corrections in the materials submitted for printing;
2. If necessary, reads the material again after applying the author's notes.

(6) Translators:

1. translate summaries of the articles included in the journal (in Russian and English);
2. submit a file with translated summaries;
3. edit summaries in case of changes by the author.

(7) In the Editorial Board of the journal as its members with voting rights shall include prominent academics in the field of statistics, as well as leading experts from NSI.

**Art. 10** In each of thematic areas of the journal can participate prominent experts who know well the problems and the essence of different sections at the NSI as follows:

1. Demographic and Social Statistics;
2. Macroeconomic Statistics;
3. Business Statistics;
4. The theory of sample surveys;
5. The general theory of statistics;
6. Organization of statistical activities - at the central and regional level.

**Art. 11** (1) Meetings of the Editorial Board are considered valid if attended by more than half the members of the Editorial Board with voting rights.

(2) Decisions in the Editorial Board are taken by open vote by a majority of members present. In a tie, the Editor in Chief has a casting vote.

(3) Upon the unanimous agreement of the members of the Editorial Board on certain issues decisions can be taken in absentia (of a signature) and for this a protocol shall be drawn.

(4) In cases where the author of a forthcoming publication in the journal is a member of the Editorial Board, he does not vote in the decision relating to his material, and his voice is deducted from the quorum under par. 1.

5) Minutes of the Editorial Board meetings shall be kept by a person designated by the Editor in Chief.

#### **IV. ORDER OF PREPARATION OF 'STATISTICS' JOURNAL**

**Art. 12** (1) Journal 'Statistics' is prepared by the Editorial Board of the journal.

(2) The Editorial Board defines the policy goals and vision for the development of the journal.

(3) Each member of the Editorial Board is responsible for a specific thematic field, contributes to the submission of articles on the thematic plan of the journal, reviews articles and other materials for the upcoming publication.

**Art. 13** (1) Materials proposed for printing must meet the requirement of originality - are not already published or are not under print elsewhere.

(2) In offering materials for journal authors are required to sign a declaration of originality.

**Art. 14** (1) When receives a proposal for an article or material to be published in the journal 'Statistics', the Editor in Chief directs it to two reviewers according to competence.

(2) The reviews are sent by email to the Responsible Editor within one week from the date of receipt of the material.

(3) The final decision for publishing the article in a specific type is taken if there are the positive reviews by two reviewers. If there is one negative review the article is directed to third reviewer, whose opinion is decisive for publishing of the article

(4) The Responsible Editor sends their reviews to the authors via e-mail by providing a one week period for accepting or not the comments and recommendations.

(5) The Responsible Editor provides in the Financial and Economic Activities Department printout of the reviews received. Printouts are necessary as a basis for payment to reviewers.

**Art. 15** (1) Authors present the materials via email and on paper to the Editorial Board. All texts should be in Microsoft Word format operating system Windows, with numbered pages, using font Times New Roman, font size 12, and spacing 1.5. Tables, charts and diagrams are presented in EXCEL format. The volume of the materials can be up to 24 standard pages, including tables, charts and diagrams. Exceptionally are allowed materials with larger volumes where these are particularly important and sequel in the next issue will impede their perception by readers.

(2) The articles should contain a summary of up to 150 words in Bulgarian language and numbers of science by JEL classification published in Vol. 1/2008 of the journal "Economic Thought".

(3) Bibliographic data are given under line with a uniform upward numbering.

(4) The authors provide the Editorial Board besides materials and their full name, position, correct address, telephone, place of work and e-mail.

(5) The copyright of published in the journal articles belongs to the author.

(6) NSI reserves the right to publish copyrighted material, published in the journal 'Statistics' without being changed in specialized thematic electronic and paper publications (collections, anthologies, commemorative books, etc.). The Editorial Board does not accept materials that have already been published elsewhere in electronic or paper form without the prior written permission of the author.

## V. FINANCING OF THE ACTIVITIES

**Art. 16** (1) The journal is fully resourced by the publisher - NSI.

(2) Costs of issuing of the journal are included in the budget of NSI. The edition is an integral part of the NSI Editing Plan for the respective year.

(3) The price of the issue is determined by the President of NSI based on the cost of its issuance as follows:

1. The pay of the editors;
2. The pay of reviewers;

3. The pay of translators;
4. The professional fees for authors of articles;
5. Prepress, printing and distribution.

(4) All payments related to the normal functioning of the journal was made by "Financial and economic activity" department.

**Art. 17** The members of the Editorial Board for their work in therein receive remuneration as follows:

1. Editor in Chief - for each issue of the journal - the amount of a minimal monthly salary determined at the moment of publishing of the respective issue of the journal;

2. The amount of the remuneration of Deputy Chief Editor is set at 70% of the remuneration of the Editor in Chief for each issue of the journal;

3. The amount of the remuneration of the Responsible Editor is 40% of the remuneration of the Editor in Chief for each issue of the journal;

4. The amount of the remuneration of the Stylistic Editor is 30% of the remuneration of the Editor in Chief for each issue of the journal;

5. The amount of the remuneration of reviewers is up to 50% of the minimal monthly salary determined at the time of publishing of the respective issue of the journal;

6. The amount of the remuneration of translators in Russian and English is up to 30% of the minimum monthly salary determined at the time of publishing of the respective issue of the journal;

7. The amount of the professional fees of the authors is up to a minimal monthly salary for one publication and is determined by the Editor in Chief, Deputy Chief Editor and Reviewers of articles/materials for the every issue.

## **VI. DISSEMINATION OF THE JOURNAL**

**Art. 18** (1) The journal is presented in electronic format on the NSI website.

(2) The printed edition of the journal is disseminated by subscription and selling at NSI and Regional Statistical Offices.

## **TRANSITIONAL PROVISION**

§ 1. For issued in 2014 1 - 3 numbers of the "Statistics" journal to the current Editorial Board of the journal, namely: the Editor in Chief, Deputy Chief Editor, Responsible Editor, Stylistic Editor, Reviewers and Translators, have to pay adequate remuneration in accordance to Art. 17, pt. 1 - 6 of these Rules, as well as to the authors of the published materials to be paid fees set under Art. 17, pt. 7.

## **FINAL PROVISIONS**

§ 2. The draft Rules are adopted by members of the NES based on Art. 15 para. 1 pt. 3 of the Rules of Procedure of the NSI and Art. 7, p. 7 of the Rules for the Structure and Activities of the Scientific-Expert Council in the NSI on the Editorial Board meeting, for which was compiled Protocol KO-3/20.02.2015 was drawn. The Rules of the status and structure of the "Statistics" journal issued by the National Statistical Institute was approved by Ordinance RD-05-262/8.04.2015 of the President of the NSI.

§ 3. The Rules of the status and structure of the "Statistics" journal enter into force on the date of issuing the order of the NSI President for its approval.

§ 4. The implementation of these Rules is assigned to the Editor in Chief of the "Statistics" journal.

## **LIST OF THE EDITORIAL BOARD MEMBERS**

Editor in Chief - Bogdan Bogdanov Ph.D. (Deputy President of the NSI)

Deputy Chief Editor - Prof. Vassil Tsanov (BAS)

Responsible Editor: Lydia Alexandrova

Stylistic Editor: Mila Triffonova

Translator in Russian - Jaklina Tzvetkova

Translator in English - Kamen Karadjov

### **Members of Editorial Board:**

1. Prof. J. Hristoskov (PU "Paisii Hilendarski")
2. Prof. S. Saykova, Ph.D. (BAS)
3. Prof. P. Angelova Ph.D. (The D.A. Tsenov Academy of Economics)
4. Prof. D. Arkadiev (St Cyril and St. Methodius University of Veliko Turnovo)
5. Assoc. Prof. K. Haralampiev Ph.D. (Sofia University St. Kliment Ohridski)
6. Assoc. Prof. L. Ivanov Ph.D. (The D.A. Tsenov Academy of Economics)
7. E. Tosheva Ph.D. (UNWC)
8. A. Tsvetkov Ph.D. (University of Architecture Civil Engineering and Geodesy)
9. L. Tomev Ph.D. (Director of ISSI to CITU)
10. E. Atanasova Ph.D. (Director at NSI)
11. A. Naidenov Ph.D. (UNWC)
12. S. Tsonev (Head of Department at NSI)
13. D. Slavov (RSO - Varna)
14. G. Angelov (RSO - Plovdiv)

## CONCEPT FOR A NEW VISION OF THE "STATISTICS" JOURNAL

New concept for the "Statistics" journal is necessary mainly two reasons:

1. To enable and to give a platform to greater number of experts involved in the development of materials for the journal, because outside the current scope of the journal remain unaffected range of topics, questions, problems and formulations that are on the agenda in the public space and international exchange of information

2. To expand the readership. It can include not only experts on statistics and economics, but also pragmatists, journalists and ordinary readers. This means to break the existing framework and give more space for expression analysis and written materials bearing not only expertise, but also cognitive and practical information.

This justification for the change in the concept for development of the "Statistics" journal means:

1. Introduction: Here is included address and short summary made by the Editor in Chief or a member of the Editorial Board to the readers and users of the journal. The content of the journal is briefly presented. An emphasis on the most important moments is made. The vision of the NSI is suggested and it makes the necessary for the purpose of advertising the institution.

2. The Content of the journal: Includes selected articles for publishing that mention statistics as a theory and practice. Selection is made after receiving of appropriate reviews and opinions on the quality of the articles.

3. Facts and events of the long history of state statistics: It includes analyzes, articles, reports and other historical materials that highlight the place and importance of state statistics in the management of the state. It should be taken as a motto the thought of Goethe: "Statistics does not rule the world, but shows how the world is governed." It will be good authors of this section to give a short comment on published materials that target, focus and provide additional knowledge of the causes and the need for their presentation to the readers.

4. Regional analysis: It includes a statistical analyzes of the regions of the country. Authors should be mostly experts from TSB. The aim is to give a more creative expression of the experts from the regions of the country and to make a wider staging area for presenting information. In editing these materials should be included experts from NSI and directors of TSB. These regional

materials should present the objectives, vision and role of statistics for the management of the state at the local level.

5. International projects, events, analysis and materials: It includes the most important activities of NSI in the ongoing projects. In the journal is good to publish analytical results of completed projects. It must be approved as a good practice presenting the institution's activities. This will demonstrate the knowledge, professionalism and analytical abilities in purely verbal form.

6. Social and Economic Analysis: It includes analytical materials commenting statistical data and analysis as elements of socio-economic policies and events of public space and the world. For example topics as: poverty, education, labor market, demographic developments, etc. should be presented as development of causal relationships between factors (indicators) characteristic phenomena and processes that are subject of different statistical surveys.

The thus represented vision for the development of the "Statistics" journal means that in the journal will be published not only scientific papers on the theory of statistics, but also analytical materials carrying certain knowledge about the socio-economic phenomena, corresponding to management and political solutions.